



Confidentiality of Patrons Records

PURPOSE

It is the policy of the Lincoln Public Library to protect the privacy of library borrowers, in accordance with the First Amendment of the Constitution of the United States, American Library Association Policies and Rhode Island State Law.

POLICY

Public Library supports every patron's right to have his or her library records remain confidential. Library records include patron registration data, circulation records, overdue and reserve records, records of participation in library-sponsored programs, record of library visits, and/or any data that contain information linking the patron to specific materials or services used. Each patron has individual control over his or her borrower's card. Presentation of the card permits access to information about the borrower's current circulation record.

No information will be released to any person, agency, or organization, except in response to a valid court order or subpoena, properly presented to the library director.

Nothing in this policy shall prevent authorized library personnel from using library records in the administration of their regular duties.

General Laws of Rhode Island, 11-18-32

Approved August 19, 2008